

At-Large	Castillo, Nestor	12/07/24	EA										

P = Present; A=Absent; T.O.= Termed out; V = Virtual ; V* = Present but cannot count toward quorum

Attendance:

Presenters – Virtual: **Kristen Clopton, on behalf of** Director Kimi Watkins-Tartt

Commissioners - In person: David Hurst, Harsha Ramchandani, Ammar Bhajji, Nico Tuason, Irene Pan, Zhonnet Harper, Jason Budge, Mitzy Dela Pena Medina, Deborah Levine, Sally Miskelly; Virtual – not quorum: Jessica Strange, Greg Boller; Notified absence: Nestor Castillo, Rajiv Narayan.

Staff: In person: Ava Walker and John Virata; *Virtual:* Linda Franklin

Guest: Cynthia Prieto-Diaz *Virtual:* Byran Harris, OTGA

Time	Agenda Item	Description & Task	Lead	Actions
6:00	Call to Order & Welcome	Introductions	Vice Chair Dela Pena Medina	Called to order at 6:10pm
6:05	Public Comment*		Public	None
		Reports and Presentations		
6:10	Approval of Minutes	Vote for the approval of July, August, September and October meeting minutes	Interim Chair De La Pena Medina	November Minutes: <ul style="list-style-type: none"> • Ayes: 5 • Abstain: 4 • Motion passed.
6:15	Staff report	Staff updates	John Virata Support staff	<ul style="list-style-type: none"> • We have 3 new commissioners for the At-Large Positions slated to go on the BOS agenda on January 23rd • New Commissioner Orientation Toolkit set to 3 newly appointed commissioners; will share with all commissioners as a refresher with the Brown Act as a reminder
6:20	Chair Updates	Updates on PHC business	Vice Chair De La Pena Medina	
6:30	Director’s report**		Director Kimi Watkins-Tartt	Kristen Clopton attended on Director’s behalf with no report from PHD
6:40	Review of Calendar of 2024 Meeting Dates			Motion to approve meeting schedule for 2024: <ul style="list-style-type: none"> • Ayes: 9 • Motion passed <ul style="list-style-type: none"> ○ Remove external relations ad hoc* ○ Include subcommittee descriptions ○ Update time for Medi-Cal Ad Hoc
6:45	Support Letters	School Nurses of Alameda County	School Nurses of Alameda County	Tabled to next meeting
7:00	Committee updates	Updates on committees	Updates on committees	Subcommittee chairs provided overview of their committees for the new commissioners.

				<p>Motion to dissolve the External Relations Ad hoc meetings and incorporate deliverables into the Communications and Outreach Subcommittee:</p> <ul style="list-style-type: none"> • Ayes: 9 • Motion passed
7:30	2 Year Workplan	Update Strategic Plan from 1 year to a 2-year Strategic Plan	Update Strategic Plan from 1 year to a 2-year Strategic Plan	<p>PHC has decided to establish a Strategic Planning Ad hoc meeting for the work plan.</p> <p>Motion to establish a Strategic Planning Ad hoc subcommittee to help prepare the new 2-year PHC strategic plan:</p> <ul style="list-style-type: none"> • Ayes: 9 • Motion passed
7:35	New Commissioner Orientation	Orientation meeting for New Commissioners and “Buddy System”	Orientation meeting for New Commissioners and “Buddy System”	PHC Support staff to schedule work session with Chair Castillo and Vice Chair Medina to review orientation materials and for new Commissioners
7:45	All Council, commission, and board member event with PHD	Discuss collaborative event for April 2024 during National Public Health Week	collaborative event for April 2024 during National Public Health Week	Public Health week: World Café - 4/1 - 4/7. The PHC’s Strategic Planning Ad hoc subcommittee will discuss and plan for this event. Their first meeting is on January 17 th at 6 PM.
7:50	General Announcements			None
8:00	Adjourn	The formal end of the meeting	The formal end of the meeting	